

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>		1. CONTRACT ID CODE	PAGE OF PAGES *
2. AMENDMENT/MODIFICATION NO. <b>PR-HQ-00-10658/0001</b>	3. EFFECTIVE DATE <b>08/10/00</b>	4. REQUISITION/PURCHASE REQ. NO. <b>PR-HQ-00-10658</b>	5. PROJECT NO. (If applicable)
6. ISSUED BY <b>Environmental Protection Agency</b> <b>Bid and Proposal Room, Ariel Rios Building (3802R)</b> <b>1200 Pennsylvania Avenue, N.W.</b> <b>Washington, DC 20460</b>		7. ADMINISTERED BY (If other than item 6)	CODE
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)		(T)	9A. AMENDMENT OF SOLICITATION NO. <b>PR-HQ-00-10658</b>
		T	9B. DATED (SEE ITEM 11) <b>07/21/00</b>
			10A. MODIFICATION OF CONTRACT/ORDER NO.
			10B. DATED (SEE ITEM 13)
CODE	FACILITY CODE		

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

☒ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☒ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

**12. ACCOUNTING AND APPROPRIATION DATA (If required)****13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(T)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

**14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)**

**THE DATE AND TIME SPECIFIED FOR RECEIPT OF PROPOSALS REMAINS UNCHANGED.**

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) <b>BARBARA H. STEARRETT</b>	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(Signature of person authorized to sign)		(Signature of Contracting Officer)	

NSN 7540-01-152-8070  
PREVIOUS EDITION UNUSABLE

30-105

STANDARD FORM 30 (REV 10-83)  
Prescribed by GSA  
FAR (48 CFR) 52.243

**AMENDMENTS TO THE SOLICITATION**

**This Amendment provides Government Furnished Property lists; adds an attachment entitled "GOVERNMENT FURNISHED PROPERTY - "AS-IS;" revises attachment numbers as a result of the addition; provides additional workload information; includes information covered during the pre-proposal on-site conference; and, answers questions which have been raised by prospective offerors.**

1. The Section G clause entitled "SITE SPECIFIC INVOICING - INSTRUCTIONS" has been modified to revise the attachment number. The text is as follows:

The monthly and annual general requirements for site specific invoicing are contained in Attachment 9, Site Specific Invoicing Instructions.

2. The Section G clause entitled "GOVERNMENT PROPERTY (EP 52.245-100) (APR 1998) DEVIATION" has been modified to revise attachment numbers. The text for paragraphs (a) through (e) follows (the text for paragraph (f) remains unchanged and is not repeated here):

(a) The contractor shall not fabricate or acquire, on behalf of the Government, either directly or indirectly through a subcontract, any item of property without written approval from the Contracting Officer.

(b) In accordance with paragraph (a) above, the contractor is authorized to acquire and/or fabricate the equipment listed below for use in the performance of this contract. The equipment is subject to the provisions of the "Government Property" clause.

NONE

( c) The Government will provide the following item(s) of Government property to the contractor for use in the performance of this contract. This property shall be used and maintained by the contractor in accordance with the provisions of the "Government Property" clause.

See Attachment 3

( d) The Government will provide the Contractor as Government-furnished property (GFP) on a non-interference basis, for use in connection with and under the terms of the contract, the following property on a shared basis. The Contractor is responsible for using, operating and maintaining this equipment.

See Attachment 4

(e) The Government will provide the following items(s) of Government property "As Is" to the contractor for use in the performance of this

contract. This property shall be used and maintained by the contractor in accordance with the provisions of this "Government Property" clause and FAR 52.245-19 "Government Property Furnished - As Is."

See Attachment 5

3. The Section G clause entitled "ACCESS TO GOVERNMENT PROPERTY, SERVICE, AND/OR SPACE" paragraph 5 has been modified to revise referenced attachment numbers. The revised text is as follows:

5. The Government property, services, and/or space as listed hereafter to which the Contractor shall have access under this clause shall be made available at the Government facility. In the event the property to which the Contractor is to have access is not made available as scheduled, the Contracting Officer shall, upon timely written request made by the Contractor, make a determination of the delay, if any, occasioned the Contractor thereby and shall equitably adjust the delivery or performance dates of the Contract and any other contractual provisions affected by any such delay, in accordance with the procedures provided for in the clause of the contract entitled "Changes."

LOCATION: See Attachment 6

PROPERTY: Attachment 3, 4 and 5

SPACE: Attachment 6

4. The Section J clause entitled "LIST OF ATTACHMENTS (EP 52.252-100) (APR 1984)" has been modified. The text is as follows:

Number	Attachment Title
1	STATEMENT OF WORK
2	REPORTS OF WORK
3	GOVERNMENT FURNISHED PROPERTY
4	GOVERNMENT FURNISHED PROPERTY - SHARED
5	GOVERNMENT FURNISHED PROPERTY - "AS-IS"
6	GOVERNMENT FURNISHED SPACE
7	INVOICING INSTRUCTIONS
8	ANNUAL ALLOCATION FOR NON-SITE SPECIFIC COST
9	SITE SPECIFIC INVOICING INSTRUCTIONS
10	MINIMUM STANDARDS FOR CONFLICT OF INTEREST PLAN
11	PAST PERFORMANCE INFORMATION
12	TECHNICAL PROPOSAL INSTRUCTIONS

5. The Section L clause entitled "DETERMINATION OF RESPONSIBILITY - CONFLICT OF INTEREST" paragraph "b.1" has been modified to revise the attachment number referenced. The revised paragraph text is as follows:

b. In assessing the potential for conflicts of interest, the Contracting Officer will review the information furnished in response to the Section (L) provision entitled, "Disclosure of Potential Conflicts of Interest" (as well as information submitted under the solicitation's other conflict of interest provisions) and the Conflict of Interest Plan furnished in accordance with the Section (L) provision entitled, "Organizational Conflict of Interest Plan." As stated in the "Disclosure of Potential Organizational Conflicts of Interest" provision, there is no precise formula for determining what would represent an acceptable level of risk to the Government when considering conflict of interest issues. The Conflict of Interest Plan will, however, be evaluated as acceptable or unacceptable based on the following:

1. The "Minimum Standards for EPA Contractor's Conflict of Interest Plans" (RFP Attachment 10);

6. The Section L clause entitled "INSTRUCTIONS FOR THE PREPARATION OF PROPOSALS (EPAAR 1552.215-72) (AUG 1999)" has been modified to revise attachment numbers. The text is as follows:

(a) Technical proposal instructions.

(1) Submit your technical proposal as a separate part of the total proposal package. Omit all cost or pricing details from the technical proposal.

(2) Special technical proposal instructions:

See Section M - Evaluation Criteria, the L Provision entitled, "Past Performance Information" and Attachment 12 "Technical Proposal Instructions"

The technical proposal shall be organized in accordance with the Technical Evaluation Criteria.

(b) Cost or pricing proposal instructions. See Attachment 13 for cost proposal instructions.

7. The attachment entitled "GOVERNMENT FURNISHED PROPERTY" has been modified. The text is provided as a separate Lotus123 file.

8. Text to the attachment entitled "GOVERNMENT FURNISHED PROPERTY - SHARED" has been added. The text is as follows:

ASB Equipment Shared with ESAT

Equipment Manufacturer	Make/Model	Description	Bar Code	Room #/Location
Perkin Elmer	SIMA 6000	AA Spectrometer	926393	E114
Perkin Elmer	FIMS FIAS 400	Mercury Analyzer with computer and printer	Serial# 4099 no bar code	E114
Tylan	RO-28	Flow meter with FIMS	701090 700967	E114
Blue M	Magni Whirl	Water Bath for Hg	849099	E114
Ohaus	Explorer	Analytical Balance	none	E114
Mettler		Top-loading balance	none	E114
Millipore	MilliQ Plus	Water Purifier	none	E114
Barnstead	Nanopure Ultrapure Water System	Water Purifier	none	E111
Bran+Luebbe	TrAAcs 800	TKN and ammonia Analyzer plus computer and printer	894116 894117 893933	E111
Technicon	BD 40	Hot Block for TKN digestion	none	E111
Bran+Luebbe	Auto Analyzer	Analyzer for phosphorus and Nitrate/Nitrite	926508	E111
Mettler	AE160	Analytical Balance	413197	E112
Precision Scientific		Refrigerator	none	E112
Hach	2100N	Turbidimeter	none	E112

Ohaus	Analytical Standard	Analytical Balance	none	E108
Mettler	PI200	Top Loading Balance	none	E108
Assoc. Design and Manf. Co.	3740-24-BRE-TM	TCLP Tumbler	894123	E108
Orion	EA940	Expandable Ion Analyzer	none	E108
Eberbach		Hot Plate	926006	E108
Fisher	Junior Model Isotemp Oven	Drying Oven	none	E108
American Scientific Products	TempCon Oven	Drying Oven	none	E108
Boekel		Desiccator	none	E108
Boekel		Desiccator	none	E108
Millipore		TCLP Filtration Device	none	E108
Retsch	Ball Mill Grinder	Ball Mill Grinder	413266 926078 926079 926080 926081	E108
Millipore	MilliQ Water System	Water Purifier	413215	E113
Environmental Express	Hot Block	Hot Block for sample digestion	none	E113
Environmental Express	Hot Block	Hot Block for sample digestion	none	E113
Fisher	Oscillating Hot Plate	Hot Plate for sample digestion	none	E113
Eberbach		Hot Plate for sample digestion	none	E113
Barnstead	Nanopure-Ultrapur	Water Purifier	none	E113
Ohaus	Explorer	Analytical Balance	none	E113

Heinicke by Hotpack	H-4000-E	Dishwasher	none	E107
Corning	pH/ion Analyzer	pH/ion probe	none	E112
Labconco		Distillation unit for ammonia	413747	E112

## EIB Shared Equipment Listing

Equipment Manufacturer	Make/Model	Description	Location
Geoprobe Systems		Geoprobe	Vehicle Parking Lot
CME	CME - 85	Drill Rig	Vehicle Parking Lot
Foxboro	Variety	Organic Vapor Analyzer	FEC
Trimble Navigation	Variety	GPS Receivers	980 College Sta Rd
Grundfos	RediFlo II	Pumps	FEC
Variety	Variety	Miscellaneous pH meters, conductivity meters, turbidity meters, etc.	FEC

EAB Equipment Shared with ESAT

<u>Manufacturer</u>	<u>Model</u>	<u>Description</u>	<u>Bar Code</u>	<u>Location</u>
Smith-Root	12-B	backpack shocker		F-126
Smith-Root	12-B	backpack shocker		F-126
Smith-Root	VIII	backpack shocker	413813	F-126
Coffelt	VVP-15	boat shocker		F-126
Coffelt	VVP-15	boat shocker		Warehouse
Coffelt	VVP-2E	boat shocker	710079	F-126
Honda	EM50005	generator	71007	Boat shed
Sheffer	18'	boat	92620	Boat shed

Olympus		microscope	413843	F-126
Olympus		microscope	163777	F-126
AO		microscope	049301	F-126
Nikon		microscope	710072	F-126
Accu-scope		microscope		F-126
Hydrolab	H2O	water quality meter	710091	F-110
Hydrolab	H2O	water quality meter	710092	F-110
Hydrolab	H2O	water quality meter	710093	F-110
Microtox	M500	toxicity analyzer		F-112
Leco	CNS-2000	elemental analyzer	926123	F-106
Coulter	LS-200	particle analyzer	926184	F-106
Mettler-Toledo	AT-400	digital balance	none	F-106
Fisher Scientific	7506	drying ovens (3)	none	F-106
Thermolyne	53600	muffle furnace	710050	F-106

9. The attachment entitled "GOVERNMENT FURNISHED PROPERTY - "AS-IS" has been added. The text is provided as a separate Lotus123 file.

10. The following people were present at the Pre-Proposal Conference held on July 31, 2000 at the Region 4 Laboratory in Athens, GA:

<u>Name</u>	<u>Organization/Phone Number</u>
Allan Levesque	ILS 919-544-4589 X429
Doug Winters	ILS 706-354-5511
T.K. Rao	ILS 919-544-5857 x428
R.A. DaPrato	SoBran 937-426-0696 X799
L.H. Keith	WPI 540-557-6095
Linda Kidd	EPA, SESD, OQA 706-355-8731
Larry LaRue	EPA Region 4 706-355-8512
Bill Cosgrove	EPA OQA 706-355-8616
Mike Birch	EPA OQA 706-355-8552
Monica Sadhu	Alpine 404-627-1942
Deepak Shah	Alpine Technologies 404-627-1942
Barbara Stearrett	EPA OAM 202-564-4496

11. The following solicitation comments were provided to the pre-proposal participants:

PRE-PROPOSAL CONFERENCE - July 31, 2000

**Environmental Services Assistance Team - Region 4**

**RFP No.:** PR-HQ-00-10658    **Opened:** July 21, 2000    **Closes:** August 22, 2000 3:00 pm

This procurement is a Small Business Set-Aside: The SIC Code is 8744 with a

size standard of 500 Employees

Project Officer: Mike Birch

NOTHING SAID HERE TODAY AMENDS IN ANYWAY THE SOLICITATION AS WRITTEN - REVISIONS MUST BE MADE THROUGH AN AMENDMENT - ABSENT AN AMENDMENT THE RFP STANDS AS CURRENTLY WRITTEN.

We expect to issue an amendment by August 10th. I do not anticipate extending the due date for proposals.

**Anticipated Contract Type:** Indefinite Delivery/Indefinite Quantity with both fixed & cost reimbursable pricing arrangements allowed. Work will be ordered through negotiated task orders. One award is anticipated.

NOTE: In accordance with FAR 52.215-1 included by reference in Section M - we anticipate award WITHOUT discussion - this means you should present your best offer as your initial proposal

**Clauses to Note (These will be helpful in preparing your proposals):**

B.1 MINIMUM & MAXIMUM AMOUNTS: Minimum is stated in dollars \$250,000 the Maximum is stated in labor hours - 342,000. YOU ARE BEING ASKED TO PROPOSE BASED ON THE MAXIMUM LOE - The government's most realistic number of hours to be utilized per year is provided in Section L.

G.15 ACCESS TO GOVERNMENT PROPERTY, SERVICE, AND/OR SPACE - Some space is provided for your use, see Attachment 6. The government furnished space will not be adequate for your entire ESAT Team. The successful offeror will be responsible for providing whatever property and facilities are necessary beyond that which is provided by the EPA.

H.2, H.3 & H.4 - All deal with CONFLICTS OF INTEREST - this is important

H.21 - KEY PERSONNEL - We've only included ONE key person - you are expected to propose up to four (4) additional people as "Key"

SECTION K - REPRESENTATIONS & CERTIFICATIONS - Must be completed and submitted with your cost proposal

L.8 - ORGANIZATIONAL CONFLICT OF INTEREST NOTIFICATION - Requires that each offeror submit with its proposal a COI disclosure statement (See also - L.11 OCOI PLAN)

L.9 - PROHIBITION OF CONTRACT LABORATORY PROGRAM CONTRACTORS FROM CONTRACT AWARD

L.14 - INSTRUCTIONS FOR THE PREPARATION OF PROPOSALS - Refers you to RFP attachments 12 & 13

HISTORICAL WORKLOAD INFORMATION IS PROVIDED IN THE COST PROPOSAL INSTRUCTIONS AND PROVIDES AN ACCURATE PICTURE OF WORK PERFORMED DURING THE CURRENT CONTRACT

L.15 - GENERAL FINANCIAL AND ORGANIZATIONAL INFORMATION - Provide the required information with your cost proposal

L.17 - PAST PERFORMANCE INFORMATION

L.20 - SUBMISSION OF QUALITY MANAGEMENT PLAN

L.27 - ADDITIONAL BID/PROPOSAL SUBMISSION INSTRUCTIONS - There are TWO (2) different addresses for getting your proposals here - One for hand carried such as FEDEX, the other for U.S. Mail - IF YOU ADDRESS YOUR PROPOSAL INCORRECTLY IT WILL NOT GET TO ME IN TIME!!!

M.2 - EVALUATION FACTORS FOR AWARD

ATTACHMENTS 12 & 13 - Provide detailed instructions for preparation of both technical and cost proposals - REMEMBER WE INTEND TO AWARD WITHOUT DISCUSSIONS

12. The following questions have been asked regarding the solicitation, answers follow (*in italics*):

Question 1: We have noticed that the RFPs have been amended in some other Regions to exclude the past performance questionnaires and past performance summaries from the 50 page limit. Is it still the Government's intention to count these as part of the 50-page limitation in Region 4?

*Answer 1: Past performance summaries will be counted towards the 50-page limit, actual questionnaires (tables) are excluded from the page limitation. Accordingly, paragraph I.a.1 of the Technical Proposal Instructions is revised to read:*

**I. WRITTEN PROPOSAL**

**a. General Instructions**

Technical proposals shall be prepared using the following guidance:

**1. Length**

The maximum length of the written technical proposals shall be 50 pages on 8 1/2" x 11" paper, using no less than 10 point character size and no less than an average of 3/4" all around for margins. The following items are excluded from the above-stated page limitation: letters of transmittal, cover page, table-of-contents, dividers, Quality Management Plan, briefing

charts (maximum 20 pages of charts), and sample scenario summary sheets (maximum 3 pages per scenario) to be used in the sample scenario segment of the oral presentations. Resumes and Past Performance Summaries are not excluded from the above stated 50 page limitation. Foldout pages are considered as a part of the total number of 8 1/2 by 11 inch pages or fractions thereof that they fit. Offerors are strongly urged to be as succinct, clear, and concise as possible in writing the proposal and to adhere to the page limitation.

Question 2: Also with regards to page limits, will EPA reconsider including resumes in the page count? Since resumes are required for key personnel, the more key personnel that are proposed, the fewer pages are available for the rest of the proposal.

*Answer 2: Resumes ARE included in the page count. As specified in the Technical Proposal Instructions, offerors are limited to proposing no more than five (5) key personnel.*

Question 3: How many key personnel are identified in the current contract and what are the key personnel titles?

*Answer 3: Six (6) positions are considered "key" under the current contract, they are:*

*Team Manager (Program Manager)  
Senior Organic Chemist  
Field Chemist  
Senior Organic Data Review Chemist  
Senior Biologist  
Senior Inorganic Data Review Chemist*

13. Workload information was provided during the pre-proposal conference, which represents historical workload during the last full option period under the current contract and work ordered during the first three months of the current option period. This information is included in the following pages.

<b>HISTORICAL WORKLOAD - CURRENT ESAT REGION 4 CONTRACT</b>						
Numbers provided are in work units, such as, number of samples and data packages reviewed.						
	Feb '99 -					Monthly
	Jan '00	Feb '00	Mar '00	Apr '00	May '00	Average
<u>ORGANICS</u>						
VOAs	324	0	6	15	15	9
Pesticides	307	24	26	29	12	23
toxaphene	855					
VOAs	103	49	42	15		35
Pest.			138	34		86
XRF	207	32	370	0		134
<u>INORGANICS</u>						
digestions	1019	46	33	13	44	34
TCLP	11	2	3		9	5
Hg	750	6	75	33	32	37
% Mositure	419	29	7	6	73	29
TKN	135				11	11
phosphorus	28	24				24
NH3	12	24	30	10	77	35
sulfide	125		40		19	30
sulfate					11	11
turbidity	81	6	11	1	5	6
CN	74					
Nitrate	60					
<u>AIR</u>						
XAD puffs	188					
clean-up	345	9	22	64	28	31
extracted air filters	197	21			5	
digested	212				2	
denuders	44		11	27	25	21

PR-HQ-00-10658/0001

	Feb '99 -					Monthly
	Jan '00	Feb '00	Mar '00	Apr '00	May '00	Average

<u>SEDIMENT LAB</u>						
PSA/tss/toc	726		41	51	72	55
field studies		3				
<u>BIOLOGICAL</u>						
Culture			10	20		
Wade Stream		7	16	26	22	18
Lake Fish						
TMDL						
Picked/sorted		51	105		20	59
<u>DATA REVIEW</u>						
inorganics	3066	273	906	969	604	688
organics	3176	286	114	1307	559	567
dioxin	243	55		0	0	18
evid audit	278		93	94	70	86
PE ship	218	27	37	36	21	30
Data entry	12193		663	1246	1492	1134
<u>FIELD SUPPORT</u>						
FOMRS Sites	31	6	5	4	3	5
stations	1419					
containers	10672			400		
investigations	53	5	3	3	3	4
FEC						
Decon/clean	19412	2404	2224	2999	2107	2434
Load in	111	10	9	5	11	9
load out	117	16	7	6	7	9
decon vehicles	141	17	19		21	19
battery shed	398	43	39		8	30
Pick up federal recd	198	31	15	0	1	12
<u>PM2.5</u>						
audits	193	21	14	17	21	18
pre weigh	1640	216	220	236	183	214
post weigh	1606	195	202	366	518	320
rec'd	348	22	29	12	141	51
ship	151	15	144	142	126	107
<u>ECO-RISK</u>						
study/review	57	10	4	9	6	7

PR-HQ-00-10658/0001